

MOVE-OUT CHECKLIST FOR TENANTS

1. Review Lease Agreement

- Review lease for specific move-out instructions (notice period, cleaning, etc.)
- Confirm any penalties for damage or late notice
- Check for the condition of security deposit return details
- Notify landlord/property manager of move-out date as required (usually 30 days in advance)

2. Clean the Property

General Cleaning

- Sweep/vacuum all floors (living room, bedrooms, hallways, etc.)
- Mop floors where applicable
- Clean windows and windowsills
- Dust all surfaces (shelves, baseboards, light fixtures, etc.)
- Wipe down walls, doors, and door frames for any marks or fingerprints
- Remove all nails, screws, and hooks from the walls and patch holes
- Clean the ceiling fans and light fixtures
- Replace lightbulbs that are burned out

Kitchen

- Clean and wipe down all counters and surfaces
- Clean inside and outside of the refrigerator (remove all food and defrost if necessary)
- Clean the oven, stove, and microwave (inside and outside)
- Empty and clean out all cabinets and drawers
- Clean the dishwasher (if applicable)
- Clean the sink and faucet, and ensure no dishes are left
- Take out all trash

Bathroom

- Clean the toilet (inside and outside)
- Clean the shower/tub, including tiles and grout
- Wipe down the bathroom sink, faucet, and mirrors
- Clean or replace the shower curtain (if necessary)
- Remove all toiletries and personal items
- Replace any missing or broken light bulbs
- Empty trash cans

3. Remove Personal Items

- Pack all personal items, including clothes, shoes, toiletries, and decorations
- Remove all furniture (unless otherwise stated in lease agreement)
- Check all storage spaces, closets, and cabinets for forgotten items
- Return borrowed items to neighbors (if applicable)
- Double-check the garage, basement, attic, or storage units service providers



4. Address Property Damage and Maintenance

- Repair any damage to walls (nail holes, cracks, scratches, etc.)
- Patch and repaint walls if necessary (check lease for specific requirements)
- Check for any damage to appliances, faucets, or fixtures, and repair if needed
- Replace or fix any broken windows, blinds, or doors
- Ensure all appliances are in good working order (fridge, stove, AC, etc.)
- Clean or replace air filters (if applicable)

5. Take Care of Utilities and Bills

- Schedule disconnection of utilities (electricity, gas, water, internet, cable, etc.)
- Transfer or cancel renters' insurance (if applicable)
- Pay any outstanding utility or rent bills
- Provide the new address to utility companies for any final bills
- Ensure the trash/recycling service is canceled or transferred

6. Return Keys and Remotes

- Return all keys (front door, mailbox, garage, etc.) to landlord/property manager
- Return any remotes for appliances (TV, HVAC system, etc.)
- Ensure all keys/remotes are accounted for (check lease for any fines related to missing items)

7. Final Walk-Through

- Schedule a walk-through with the landlord/property manager for final inspection
- Take photos or videos of the property's condition for documentation
- Ensure everything is clean and damage-free (to maximize security deposit return)
- Discuss any repairs or cleaning fees with the landlord/property manager

8. Update Address and Contact Information

- Update address with USPS for mail forwarding
- Update address with any subscriptions, banks, and other service providers
- Notify your employer, school, and any important contacts of your new address
- Change address on vehicle registration and driver's license (if required)

9. Confirm Security Deposit Return

- Ask about the timeline for receiving your security deposit back
- Get a detailed list of any deductions from the deposit (if applicable)

